



Construction Trainer

Career Opportunity

Alliance for Community Empowerment (ACE) is a community-based organization in the West San Fernando Valley that provides education, workforce development, reentry and gang intervention programming integrated with counseling, mentoring, case management and other support services for marginalized individuals and families. ACE was established as a 501(c)(3) organization in 2013 in response to community need. Since its inception, ACE has assisted over 1,200 individuals overcome barriers by addressing the core issues facing their low-income communities. ACE's fundamental belief is that when people are provided with the right tools, positive role models and opportunity, they can transform their lives and their communities.

SUMMARY OF POSITION:

ACE is seeking a **Construction Trainer** to teach trainees basic construction skills necessary to do commercial and residential construction as well as provide job readiness workshops and encourage the development of positive work ethics. Construction Trainer will provide class instruction, hands-on work experience, and modify the Construction and Work Readiness curriculum and materials as required to meet trainee and program needs. A successful candidate will be able to educate, motivate, and inspire trainees.

ILLUSTRATIVE DUTIES AND RESPONSIBILITIES:

Training & Supervision

- Overseeing construction trainees enrolled in the program.
- Provide engaging training
- Develop training schedule
- Evaluate, document and report participants' progress and skill development

Program Management

- Implement strategies to meet the goals and objective of the organization's pre-apprenticeship preparation construction program
- Learn / Know current green construction techniques and incorporate into all lesson planning
- Establish and maintain positive working relationships with worksite partners
- Monitor participants' daily attendance
- Schedule, coordinate and monitor the progress and quality of all construction--related activities
- Ensure that adequate and appropriate construction safety procedures are in place, taught and enforced in a consistent manner
- Create framework for student evaluations and year-end performance reviews



Organizational Support

- Collaborates with other ACE staff to assure proper and efficient use of ACE resources
- Plan budgets and expenditures for all construction related projects
- Seeks partnerships with community organizations, employers and unions to strengthen the component
- Engaged in expanding your professional skills and knowledge to enhance program
- Regularly communicates with other team members about the performance and behavior of the trainees in the program

QUALIFICATIONS:

- Minimum of 5 years of hands-on experience in the construction industry (framing, drywall installation, window and door installation, flooring, finish carpentry, basic plumbing, electrical and roofing)
- Industry recognized trainer certification (MC3, HBI PACT, etc) preferred
- Minimum of 2 years working in a training environment.
- Excellent computer, organizational, creative and independent problem solving, oral and written communication skills
- Ability to prioritize and complete multiple tasks in response to known deadlines and maintain a keen attention to detail
- Demonstrated proficiency in the use of standard office equipment, including computers, phones, copiers, and printers
- Able to work effectively with minimum supervision and manage competing priorities; able to exercise sound judgment in making effective decisions
- Spanish language skills, verbal and written preferred

THIS IS A REGULAR EXEMPT FULL-TIME POSITION OFFERING:

- 40 hours per week paid twice a month on the 7th and 22nd
- Health, Vision and Dental Insurance (at no cost to you starting after 90 days)
- Retirement Plan with employer contributions at 2% of your annual salary
- \$50,000 life insurance (at no cost to you)
- Short and Long-Term Disability insurance (at no cost to you)
- Travel Insurance (when traveling more than 100 miles away from home)
- 1-week vacation time (at one-year anniversary)
- 6 sick days per year
- 9 paid holidays, plus 3 add'l days (Christmas Eve, New Years Eve, Day after Thanksgiving)

HOW TO APPLY

Send cover letter and resume to José González at jgonzalez@ace4change.org